

## PROJECT: SUPPLY AND DELIVERY OF STATIONERY AT KUSILE POWER STATION FOR A PERIOD OF FIVE (5) YEARS

ITEM NO.	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
<b>1</b>	<b>ITEM 1</b>				
	<b>PRELIMINARIES AND GENERAL</b>				
1.1	Delivery to Site ( 4 ton Truck)	Per Day	20.00		
	<b>Total Item 1 (Preliminaries and General) Carried to Final Summary</b>				
<b>2</b>	<b>ITEM 2</b>				
	<b>OFFICE STATIONERY</b>				
2.1	MARKER, FELT TIP: TYPE: WHITE BOARD; COLOR: ASSORTED; WALLET OF 12	No	200		
2.2	BOOK, EXERCISE: TYPE: NOTE; COMMERCIAL SIZE: A6; PAGE QUANTITY: 144; COVER TYPE: HARDCOVER; COVER MATERIAL: PAPER	No	300		
2.3	BOOK, EXERCISE: TYPE: 2 QUIRE; COMMERCIAL SIZE: A4; PAGE QUANTITY: 192; COVER TYPE: HARD; COVER MATERIAL: PAPER; A4 HARDCOVER 2QUIRE BOOKS	No	4 000		
2.4	MARKER, FELT TIP: TYPE: HIGHLIGHTERS WALLET; COLOR: ASSORTED; X6	No	4 000		
2.5	ADHESIVE: TYPE: GLUE STICK; CONTAINER: TUBE 40 G	No	4 000		
2.6	DIVIDER, INDEX: MATERIAL: PVC; TYPE: JAN-DEC; DIMENSIONS: A4; 6089	No	4 000		
2.7	BOOK: TYPE: INDEX; TITLE: NOTES; SIZE: A5; COVER TYPE: HARD; PAGE QUANTITY: 192	No	4 000		
2.8	SCISSORS: LENGTH: 212 MM; HANDLE COLOR: ORANGE	No	3 000		
2.9	PEN, BALL POINT: TYPE: BX V5 EXTRA FINE; TIP SIZE: 0.5 MM; INK COLOR: ASSORTED; HI TECH	No	4 000		
2.10	STAND: TYPE: LAPTOP COOLER; MATERIAL: ALUMINIUM	No	4 000		
2.11	CLIPBOARD: WIDTH: 210 MM; LENGTH: 297 MM; MATERIAL: PVC	No	2 000		
2.12	STAPLE: TYPE: GIANT; COMMERCIAL SIZE: 66/8; WIDTH: 8 MM	No	500		
2.13	PENCIL, MECHANICAL: TYPE: CLUTCH; COLOR: ASORTED; DIAMETER: 0.7 MM; MATERIAL: PLASTIC	No	200		
2.14	FILE: TYPE: LEVER ARCH; DIMENSIONS: 70 MM; MATERIAL: PVC; COLOR: BLUE	No	4 000		
2.15	FILE, STATIONERY: TYPE: POCKET; SIZE: A4; MATERIAL: PVC; COLOR: CLEAR; CAPACITY: 100; A4 FILING POCKETS	No	8 000		
2.16	PAD, WRITING PAPER: TYPE: STICKY NOTES YELLOW; SIZE: 38 X 51 MM MM; COLOR: YELLOW; PAGE QUANTITY: 300 SHT; RULED: NO; MARGINE: NO; MEMO CUBE; SELF ADHESIVE	No	8 000		
2.17	CLIP, PAPER: TYPE: WIRE; LENGTH: 33 MM; MATERIAL: STL; COLOR: SILVER	No	4 000		
2.18	PAD, DESK: TYPE: NEON CUBE STICKY NOTES; DIMENSIONS: 75X127MM MM; COLOR: VARIOUS COLOURS	No	4 000		
2.19	ORGANIZER, DESK: TYPE: OFFICE; SHAPE: ROUND; DIVISIONS: 5 COMPARTMENTS	No	4 000		
2.20	TRAY SET, DESK: NUMBER IN SET: 3; TYPE: LETTER; COLOR: CLEAR; MATERIAL: MOULDED PLASTIC; SIZE: WD 235 X LG 320 MM; MANUF P/N: 9414; BANTEX	No	3 000		
2.21	BOX, FILING: TYPE: SPS FOOLSCAP JUMBO ARCHIVE BOX-KRAFT; WIDTH: 210 MM; LENGTH: 255 MM; DEPTH: 365 MM; MATERIAL: CARDBOARD; ASSEMBLY FORM: ARCHIVING; COVER COLOR: BROWN	No	2 000		
2.22	BOX: TYPE: TM55 STORAGE COLLAPSIBLE; WIDTH: 105; LENGTH: 380; DEPTH: 260; MATERIAL: CARDBOARD	No	8 000		
2.23	BOX, FILING: TYPE: ARCHIVE BOX WITH LID; WIDTH: 25 CM; LENGTH: 43 CM; DEPTH: 32.5 CM; MATERIAL: CARDBOARD; COVER COLOR: BROWN; METRO FILE, INSTACASE SWB CARTON, CORRUGATED, (MOQ 10) - 2G_CAIN4332	No	8 000		
2.24	FILE, STATIONERY: TYPE: EXECUTIVE FLIP 100 POCKET; SIZE: A4; MATERIAL: PVC; COLOR: BLACK	No	8 000		
2.25	PEN, BALL POINT: TYPE: BLG2 PILOT; TIP SIZE: 1.0 MM; INK COLOR: BLACK; 10 BROADS	No	5 000		
2.26	POUCH: TYPE: LAMINATING; DIMENSIONS: A4; MATERIAL: PVC, CLEAR	No	1 500		
2.27	BOOK, RECORD: TYPE: SHORTHAND NOTE, STENO PAD; SIZE: 203 X 127 MM; BINDING METHOD: TOP SPIRAL; REFERENCE NO: JD125; S1; RA200; JD145; WITHOUT CENTRE LINE AND MARGIN	No	4 000		
2.28	POUCH: TYPE: LAMINATING; DIMENSIONS: A3; MATERIAL: PVC, CLEAR	No	1 500		
2.29	POUCH, LAMINATED: SIZE: WD 65 X LG 95 MM; THICKNESS: 80 UM; FINISH: GLOSS; PACKAGE QUANTITY: 100	No	1 500		
2.30	LAMINATOR: LAMINATION PROCESS: HOT SEAL; TYPE: POUCH; DOCUMENT SIZE: A3	No	10		
2.31	MARKER, FELT TIP SET: TYPE: HIGHLIGHTER WALLET; INK TYPE: WATER BASED; NUMBER IN SET: 6; TIP TYPE: CHISEL; TIP SIZE: 1-5 MM; MANUF P/N: PENFLEX HI-GLO	No	20		
2.32	STAPLER: TYPE: JUNO PLUS; STAPLE SIZE: 210	No	4 000		
2.33	PEN, BALL POINT: TYPE: PILOT V; TIP SIZE: 0.5 MM; INK COLOR: BLACK	No	2 000		
2.34	BOOK, RECORD: TYPE: MEMO; SIZE: A5; PAGE QUANTITY: 100; BOT; FULL	No	4 000		
2.35	CARDBOARD, SHEET: TYPE: PROJECT; SIZE: A4; COLOR: PASTELL ASSORTED; NOMINAL BASIS WEIGHT: 160 G/M2; QTY 100	No	4 000		
2.36	CARDBOARD, SHEET: TYPE: PROJECT; SIZE: A3; COLOR: PASTELL ASSORTED; NOMINAL BASIS WEIGHT: 160 G/M2	No	4 000		
2.37	LEAD, PENCIL: DIAMETER: 0.7 MM; HARDNESS: HB; QUANTITY: 12; GRAPHITE	No	4 000		
2.38	CABLE: TYPE: EXTENSION; SUPPL P/N: 330130-040-01-00; SIZE: 8MM FOR SHAFT VIBRATION	No	4 000		
2.39	PAD: TYPE: POST-IT; DIMENSIONS: SQ 76 MM; MATERIAL: PAPER; YELLOW	No	4 000		
2.40	REFILL, MEMO CUBE: COLOR: WHITE	No	4 000		
2.41	BAND, ELASTIC: WIDTH: 3; LENGTH: 100; COLOR: NATURAL; PACKAGE SIZE: 500; NO34	No	100		
2.42	CLIP, PAPER: TYPE: DISPENSER; LENGTH: 4.8 MM; MATERIAL: STL	No	4 000		
2.43	STAPLE: TYPE: PAPER; WIDTH: NO 26/6; MATERIAL: STL; REXEL	No	4 000		
2.44	BATTERY, DRY CELL: MATERIAL: ALKALINE; POTENTIAL: 1.5 V; DIMENSIONS: AAA; CONNECTION: FLAT; CURRENT CAPACITY: 1.150 MA HR; STATIONERY, INSTALL	No	8 000		
2.45	BATTERY, DRY CELL: MATERIAL: ALKALINE; POTENTIAL: 1.5 V; DIMENSIONS: AA; CONNECTION: FLAT; CURRENT CAPACITY: 2.850 MA HR; STATIONERY, INSTALL	No	8 000		
2.46	FOLDER, FILE: TYPE: QUOTATION; COLOR: BLUE; MANUF P/N: 3230	No	4 000		
2.47	TAPE, ADHESIVE: TYPE: BUFF, SELLO; DIMENSIONS: WD 48 MM X LG 100 MM; MATERIAL: VINYL; COLOR: CLEAR	No	2 000		
2.48	MARKER, FELT TIP: TYPE: PERMANENT; COLOR: ASSORTED; 70 EACH	No	114		
2.49	PUNCH, PAPER: TYPE: PREMIUM P215; HOLE SIZE: 6 MM; OPERATED: HAND; DUTY: LIGHT	No	4 000		
2.50	PRINTER, LABEL: UNIT TYPE: BROTHER QL-700; CHARACTER HEIGHT: UP TO 62MM; OPERATION METHOD: PC CONNECTIVITY	No	100		
2.51	BINDING ELEMENT, COMB: TYPE: ELECTRICAL BINDING/PUNCHING; COMMERCIAL SIZE: WEIGHT 13.24 KG; RING QUANTITY: 21; DIAMETER: 40.4 CM; CAPACITY: 30 / 500 SHT; H21,4 X W20,2 CM	No	10		
2.52	CLIP, PAPER: TYPE: WIRE; LENGTH: 50 MM; MATERIAL: STEEL; COLOR: VARIOUS	No	4 000		
2.53	CARDBOARD, SHEET: TYPE: PROJECT; SIZE: A4; COLOR: BRIGHT; NOMINAL BASIS WEIGHT: 160 G/M2; ASSORTED	No	4 000		
2.54	CALCULATOR, SCIENTIFIC: DISPLAY TYPE: 2 LINES; POWER SOURCE: BATTERY; DIGITS: 12; EL 531	No	2 000		
2.55	CLIPBOARD: WIDTH: 9 IN; LENGTH: 12 IN; MATERIAL: MASONITE	No	4 000		
2.56	DIVIDER, INDEX: MATERIAL: PVC; TYPE: A-Z; DIMENSIONS: A4; 6083	No	8 000		
2.57	ERASER, BOARD: TYPE: DUSTER, WHITEBOARD; DIMENSIONS: LG 145 X HG 55 MM; HOLDER MATERIAL: NON-MAGNETIC; WIPE MATERIAL: PEEL OFF LAYERS; STATIONARY	No	300		
2.58	FILE, STATIONERY: TYPE: ARCH LEVER; SIZE: 40 MM; MATERIAL: PV; COLOR: BLACK	No	8 000		
2.59	FILE, STATIONERY: TYPE: LEVER ARCH; SIZE: A4; MATERIAL: PV; COLOR: GREEN	No	8 000		
2.60	ADHESIVE: TYPE: PRESTIK; CONTAINER: 100 G	No	3 000		
2.61	RULER: TYPE: SHATTERPROOF; SIZE: 30 CM	No	4 000		
2.62	STAPLER: TYPE: HEAVY DUTY; STAPLE SIZE: HD210	No	500		
2.63	STAPLE: TYPE: HEAVY DUTY; COMMERCIAL SIZE: 23/6; WIDTH: 6 MM	No	1 500		
2.64	STAPLE: MANUF P/N: NO 56	No	3 000		
2.65	POUCH, LAMINATED: SIZE: 54 X 86 MM; THICKNESS: 250 UM; FINISH: GLOSS; LE'S	No	1 500		
2.66	DIVIDER, INDEX: MATERIAL: POLYPROPYLENE; TYPE: BANTEX 7 TABS; DIMENSIONS: A4	No	1 000		
2.67	BOOK, EXERCISE: TYPE: JD426 INDEX; COMMERCIAL SIZE: A5; PAGE QUANTITY: 144; COVER TYPE: HARD; COVER COLOR: BLACK AND RED; COVER MATERIAL: CARDBOARD	No	6 000		
2.68	CLIP: TYPE: FOLDBACK; DIMENSIONS: 32 MM; MATERIAL: STL	No	3 000		
2.69	DIVIDER, INDEX: MATERIAL: PVC; TYPE: TAB 10 TAB; DIMENSIONS: A4; 6010	No	1 000		
2.70	DIVIDER, INDEX: MATERIAL: PVC; TYPE: TAB 20; DIMENSIONS: A4; 6013	No	1 000		
2.71	MARKER, FELT TIP: TYPE: PAINT; COLOR: WHITE	No	2 000		
2.72	MARKER, FELT TIP: TYPE: PERMANENT; COLOR: ASSORTED; TIP TYPE: FINE CHIP	No	4 000		
2.73	MARKER, FELT TIP: TYPE: WHITEBOARD; COLOR: ASSORTED; TIP TYPE: ROUND	No	4 000		
2.74	PAD, WRITING PAPER: TYPE: EXAM PUNCH; SIZE: A4; COLOR: BLACK; PAGE QUANTITY: 80; RULED: YES; MARGINE: YES	No	2 000		
2.75	PAD, WRITING PAPER: TYPE: NEON, POST IT; SIZE: SQ 76 MM MM; COLOR: ASSORTED; PAGE QUANTITY: 653; RULED: NO; MARGINE: NO MARGINE	No	4 000		

2.76	PAD, WRITING PAPER: TYPE: NOTES; SIZE: SQ 76 MM MM; COLOR: YELLOW; PAGE QUANTITY: 1200; RULED: NO RULING; MARGINE: NO MARGINE	No	1 500
2.77	PEN, BALL POINT: TYPE: PENTEL; TIP SIZE: FINE MM; INK COLOR: ORANGE	No	1 500
2.78	PEN, BALL POINT: TYPE: PENTEL CLICK; TIP SIZE: 1 MM; INK COLOR: ASSORTED	No	1 500
2.79	PEN, BALL POINT: TYPE: UB-157 EYE ROLL; TIP SIZE: 0.7 MM; INK COLOR: VARIOUS	No	1 500
2.80	LEAD, PENCIL: DIAMETER: 0.5 MM; HARDNESS: HB	No	4 000
2.81	PUNCH, PAPER: TYPE: PREMIUM P240; HOLE SIZE: 6 MM; HOLES: 2; OPERATED: HAND; DUTY: HEAVY	No	2 000
2.82	BAND, ELASTIC: WIDTH: 1.5 MM; LENGTH: 35 MM; COLOR: NATURAL; PACKAGE SIZE: 500 G	No	300
2.83	ERASER, BOARD: TYPE: SMALL, WHITE; DIMENSIONS: LG 90 X HG 60 MM; HOLDER MATERIAL: NON METALIC; WIPE MATERIAL: PEEL OFF LAYERS	No	1 500
2.84	PUNCH, PAPER: TYPE: PREMIUM, P225; HOLE SIZE: 6 MM; OPERATED: HAND; DUTY: MEDIUM	No	2 000
2.85	ERASER, RUBBER: DESIGN TYPE: PENTEL ZE11T CLIC- ERASER; USAGE DESIGN: PENCIL; COLOR: ASSORTED	No	3 000
2.86	ENVELOPE, STATIONERY: TYPE: NO WINDOW; COMMERCIAL SIZE: C3; COLOR: BROWN; CLOSURE METHOD: SELF SEAL	No	300
2.87	BOARD, MARKER: TYPE: PLANT LOCATION; FACE TYPE: NON-MAGNETIC; MATERIAL: PVC; COLOR: WHITE; WIDTH: 3 M; HEIGHT: 1.2 M; THICKNESS:	No	300
2.88	BOARD, MARKER: TYPE: PARROT; FACE TYPE: MAGNETIC; MATERIAL: METAL; COLOR: WHITE; WIDTH: 1.5 M; HEIGHT: 1.2 M; THICKNESS: 18 MM	No	300
2.89	FILE, STATIONERY: TYPE: 4 HOLE; SIZE: A4; MATERIAL: PVC; COLOR: ASSORTED	No	6 000
2.90	CARDBOARD, SHEET: TYPE: PROJECT; SIZE: WD 210 X LG 297 MM; COLOR: WHITE; NOMINAL BASIS WEIGHT: 160 G/M2	No	8 000
2.91	STAPLE: TYPE: REXEL STAPLES STANDARD; COMMERCIAL SIZE: NO 56; WIDTH: 26/6 MM; MATERIAL: STL; UNIT PACKAGE TYPE: BOXED 5000; MANUF P/N: AAE06025	No	3 000
2.92	POCKET, VISIBLE INDEX FILE: TYPE: DOCUMENT; SIZE: A4; COLOR: CLEAR; MATERIAL: PLASTIC; 3 PACKS OF 100	No	2 000
2.93	MARKER, FELT TIP: TYPE: WHITEBOARD; COLOR: BLACK; INK TYPE: WASHABLE; TIP TYPE: ROUND; TIP SIZE: MEDIUM; DRY WIPE; NON-REFILLABLE PLASTIC	No	300
2.94	SCISSORS: BLADE STYLE: STRAIGHT; LENGTH: 127; CUT LENGTH: 85; MATERIAL: STAINLESS STEEL; HANDLE COLOR: BLACK; TYPE: OFFICE; HANDLE TYPE: PLASTIC	No	3 000
2.95	MARKER, FELT TIP: TYPE: XLENE FREE; COLOR: BLACK; INK TYPE: PERMANENT; TIP TYPE: FINE BULLET EK 725; TIP SIZE: 0.7 MM; ARTLINE 700	No	4 000
2.96	BOOK, TYPE: EXERCISE; TITLE: AS REQUIRED; SIZE: A5; COVER TYPE: HARDCOVER; PAGE QUANTITY: 192	No	6 000
2.97	BOOK, EXERCISE: TYPE: 3 QUIRE; COMMERCIAL SIZE: A4; PAGE QUANTITY: 288; COVER TYPE: HARD; COVER MATERIAL: PAPER	No	3 000
2.98	BINDING ELEMENT: TYPE: 100 IN A BOX; SIZE: 16 MM; MATERIAL: PLASTIC	No	3 000
2.99	BINDING ELEMENT: TYPE: SPIRAL; SIZE: 19 MM; 100 IN BOX	No	3 000
2.100	BINDING ELEMENT: TYPE: SPIRAL; SIZE: 28 MM; 100 IN BOX	No	3 000
2.101	CABINET, FILE: TYPE: 6 DRAWER BUDDY; COLOR: BEIDGE	No	3 000
2.102	BINDING ELEMENT: SPIRAL; DIA 6 MM	No	2 000
2.103	LAMINATOR: LAMINATION PROCESS: HEAT; TYPE: H318; DOCUMENT SIZE: A3; SPEED: HIGHSPEED	No	10
2.104	POCKET, VISIBLE INDEX FILE: TYPE: LAMINATING POUCHES; SIZE: A4; COLOR: CLEAR; THICKNESS: 150 UM	No	3 000
2.105	COVER: TYPE: BINDING; DIMENSIONS: A4; MATERIAL: PLASTIC; COLOR: CLEAR; PARROT THERMAL BINDING COVER ASSORTED PER BOX OF 25	No	4 000
2.106	STAPLE: TYPE: PAPER; COMMERCIAL SIZE: 66/14; WIDTH: 13 MM	No	2 000
2.107	STAPLE: TYPE: PAPER; COMMERCIAL SIZE: 23/17; WIDTH: 17 MM	No	2 000
2.108	BINDING MACHINE: TYPE: PAPER; POTENTIAL: 220 V	No	10
2.109	PEN, BALL POINT: TYPE: BIC CLIC; TIP SIZE: 1 MM; INK COLOR: BLACK; INK TYPE: LIQUID; BARREL: SIDE PUSH BUTTON; 1 (ONE) EA = TO 1 (ONE) BOX OFF 60 (SIXTY) PENS	No	8 000
2.110	FILE: TYPE: LEVER ARCH; DIMENSIONS: A4; MATERIAL: PVC; COLOR: BLACK	No	8 000
2.111	DIVIDER, INDEX: MATERIAL: PVC; TYPE: FILE; DIMENSIONS: A4; 1-31	No	3 000
2.112	BOOK, EXERCISE: TYPE: WIRO; COMMERCIAL SIZE: A4; PAGE QUANTITY: 100 PG; COVER TYPE: HARD; COVER MATERIAL: CARDBOARD	No	3 000
2.113	STAPLER; SUPPLIER: TAURUS	No	4 000
2.114	BOOK, EXERCISE: TYPE: NOTE; COMMERCIAL SIZE: A4; PAGE QUANTITY: 192; COVER TYPE: HARD; COVER MATERIAL: CARDBOARD	No	3 000
2.115	POUCH, LAMINATED: SIZE: A3; THICKNESS: 150 MM; FINISH: GLOSS	No	3 000
2.116	PUNCH, PAPER: TYPE: WIRO; HOLE SIZE: 4.4 MM; PAPER SIZE: A4; OPERATED: HAND; CAPACITY: 150 PG; M	No	3 000
2.117	PEN, BALL POINT: TYPE: PARKER REFILL; TIP SIZE: M; INK COLOR: BLACK	No	1 500
2.118	DISPENSER: TYPE: POP UP NOTES; SUPPL P/N: R330	No	600
2.119	POINTER, LASER: TYPE: PRESENTATION; RANGE: 20 M; CORDLESS	No	600
2.120	PEN, BALL POINT: TYPE: G2; TIP SIZE: 0.7 MM; INK COLOR: ASSORTED; INK TYPE: GEL; B	No	3 000
2.121	TAPE, EMBOSSING: COLOR: BLACK ON WHITE; NOMINAL WIDTH: 12.7 MM; NOMINAL LENGTH: 15 M; TYPE: LAMINATED; SUPPL P/N: TZ231; FOR USE ON BROTHER 310 LABELLING MACHINE	No	3 000
2.122	FOLDER: TYPE: PRESENTATION 3210; SIZE: A4; TAB POSITION: CARRY; COLOR: ASSORTED; MATERIAL: PLASTIC; ICVMS13	No	6 000
2.123	SERVICE: TYPE: STAPLERS REXEL NO.56	No	3 000
2.124	BOX: TYPE: STORAGE LEVER ARCH, JUMBO, TIDY; WIDTH: 340 MM; LENGTH: 460 MM; DEPTH: 285 MM; MATERIAL: CARDBOARD	No	1 500
2.125	BATTERY, DRY CELL: MATERIAL: ALKALINE; POTENTIAL: 1.5 V; DIMENSIONS: DIA 26.2 X LG 50 MM; CONNECTION: SIDE TERMINALS; TYPE: AA	No	4 000
2.126	FILE, STATIONERY: TYPE: FLIP 20 POCKET; SIZE: A4; MATERIAL: PLASTIC; COLOR: CLEAR	No	2 000
2.127	FILE, STATIONERY: TYPE: FLIP 30 POCKET; SIZE: A4; MATERIAL: PLASTIC; COLOR: CLEAR	No	2 000
2.128	FILE, STATIONERY: TYPE: FLIP FILE 20 POCKET; SIZE: A3; MATERIAL: PLASTIC; COLOR: CLEAR	No	2 000
2.129	BOOK, EXERCISE: TYPE: JD163; COMMERCIAL SIZE: A4; PAGE QUANTITY: 364; COVER TYPE: HARD; COVER MATERIAL: CARDBOARD	No	3 000
2.130	CALCULATOR: MANUF P/N: EL-334A	No	50
2.131	CALCULATOR: TYPE: DESKTOP; DIGITS: 12; OUTPUT: LCD; POWER SOURCE: SOLAR DUAL POWERED; LS80 TE	No	3 000
2.132	CALCULATOR, OFFICE: KEYBOARD TYPE: LARGE; DISPLAY TYPE: LCD; POWER SOURCE: AC MAINS; MP1211 DLE	No	2 000
2.133	CLIP, PAPER: TYPE: BULLDOG; LENGTH: 100 MM; MATERIAL: STEEL	No	1 000
2.134	CLIP, PAPER: TYPE: BULLDOG; LENGTH: 125 MM; MATERIAL: STEEL	No	1 000
2.135	CLIP, PAPER: TYPE: BULLDOG; LENGTH: 150 MM; MATERIAL: STEEL	No	1 000
2.136	CLIP, PAPER: TYPE: BULLDOG; LENGTH: 32 MM; MATERIAL: STEEL	No	1 000
2.137	CLIP, PAPER: TYPE: BULLDOG; LENGTH: 40 MM; MATERIAL: STEEL	No	1 000
2.138	CLIP, PAPER: TYPE: BULLDOG; LENGTH: 50 MM; MATERIAL: STEEL	No	1 000
2.139	CLIP, PAPER: TYPE: BULLDOG; LENGTH: 60 MM; MATERIAL: STEEL	No	1 000
2.140	CLIP: TYPE: FOLDBACK; DIMENSIONS: 41 MM; MATERIAL: STL	No	1 000
2.141	CLIP: TYPE: FOLDBACK; DIMENSIONS: 51 MM; MATERIAL: STL	No	1 000
2.142	CLIP, PAPER: TYPE: GEM; LENGTH: 33 MM; MATERIAL: STL; COLOR: ASSORTED	No	1 000
2.143	CLIP, PAPER: TYPE: GEM; LENGTH: 50 MM; MATERIAL: STL; COLOR: COLORED	No	1 000
2.144	CLIP, PAPER: TYPE: GEM; LENGTH: 33 MM; MATERIAL: STL; COLOR: SILVER	No	1 000
2.145	CLIP, PAPER: TYPE: GEM; LENGTH: 50 MM; MATERIAL: STL; COLOR: SILVER	No	1 000
2.146	CLIP, PAPER: TYPE: GEM WAFY; LENGTH: 78 MM; MATERIAL: STL; COLOR: SILVER	No	1 000
2.147	CLIP, PAPER: TYPE: GEM; LENGTH: 33 MM; MATERIAL: STL; COLOR: WHITE	No	1 000
2.148	THIMBLE, FINGER PROTECTION: SIZE: NO 1; MATERIAL: RUBBER; COLOR: RED; 1 EA	No	1 500
2.149	DIVIDER, INDEX: TYPE: FILE 5 TAB; DIMENSIONS: A4	No	2 000
2.150	DIVIDER, INDEX: MATERIAL: PVC; TYPE: 1-10; DIMENSIONS: A4; 6089	No	2 000
2.151	WALLET: TYPE: DOCUMENT A4; MATERIAL: POLYPROPYLENE; B3436; WITH PRESS STUD	No	1 500
2.152	STAMP: TYPE: TRODAT 5460 TRO5460P; TITLE: DATER	No	100
2.153	TAPE, ADHESIVE: TYPE: BUFF; DIMENSIONS: WD 48 MM X LG 50 M; MATERIAL: VINYL; COLOR: CLEAR	No	300
2.154	TAPE, ADHESIVE: TYPE: SELLO; DIMENSIONS: WD 12 X LG 66 MM; MATERIAL: VINYL; COLOR: CLEAR	No	300
2.155	RULER: SIZE: 30 CM; MATERIAL: STAINLESS STEEL	No	1 000
2.156	CARD SET, GUIDE FILE: INSCRIPTION: A-Z; READY SORTER	No	500
2.157	PUNCH, PAPER: TYPE: HEAVY DUTY; HOLE SIZE: 5.5 MM; HOLES: 2; CAPACITY: 63 SHT; MANUF P/N: DP800	No	1 500
2.158	POCKET, VISIBLE INDEX FILE: TYPE: DOCUMENT; SIZE: A4; COLOR: CLEAR; PLASTIC; A4	No	4 000
2.159	PEN, BALL POINT: TYPE: V BALL; TIP SIZE: 0.5 MM; INK COLOR: BLACK	No	3 000
2.160	PEN, BALL POINT: TYPE: PILOT FRIXION; TIP SIZE: 0.7 MM; INK COLOR: BLACK	No	3 000
2.161	PENCIL: MATERIAL: WOOD; HARDNESS: B; COLOR: BLACK; TYPE: STAEDTLER TRADITION	No	3 000
2.162	PENCIL: MATERIAL: WOOD; HARDNESS: 2B; COLOR: BLACK; TYPE: STAEDTLER TRADITION	No	3 000
2.163	SHARPENER, PENCIL: TYPE: MANUAL; HOLE QUANTITY: 2; MATERIAL: STAINLESS STEEL	No	1 500
2.164	PEN BALL PNT: SUPER GRIP RETRACT; 0.7 MM	No	3 000
2.165	PEN: TYPE: GEL GRIP HYBRID; COLOR: ASSORTED	No	3 000
2.166	PEN: TYPE: ROLLER BALL; COLOR: ASSORTED; BL G2 5 GEL	No	3 000
2.167	PEN, BALL POINT: TYPE: BK, SUPERB; TIP SIZE: 0.7 MM; INK COLOR: ASSORTED; FINE/MEDIUM	No	3 000
2.168	PEN, CORRECTION: INK COLOR: WHITE; TIP SIZE: 0.5 MM; RESERVOIR: 7 ML; TYPE: ZLC21-W; TIP MATERIAL: METAL	No	500
2.169	PEN, CORRECTION: TYPE: FINE POINT; SUPPL P/N: ZL31W	No	500

2.170	PEN, BALL POINT: TYPE: PENTEL CRYSTAL; TIP SIZE: 1.0 MM; INK COLOR: ASSORTED	No	3 000		
2.171	PEN, BALL POINT: TYPE: PENTEL SUPERB BK77 FINE; TIP SIZE: 0.7 MM; INK COLOR: BLACK; MANUF P/N: BL77; METAL TIP	No	3 000		
2.172	FILE, STATIONERY: TYPE: ARCH LEVER; SIZE: A4; MATERIAL: CARDBOARD; COLOR: ASSORTED	No	4 000		
2.173	FILE, STATIONERY: TYPE: 40MM LEVER ARCH; SIZE: A4; MATERIAL: CARDBOARD; COLOR: BLACK	No	4 000		
2.174	LABEL: TYPE: FLAGS, POST IT; SIZE: 3 M; COLOR: 4 COLORS; DESIGNATION: BLANK; MATERIAL: PAPER	No	4 000		
2.175	LABEL: TYPE: FLAG; SIZE: WD 12 X LG 45 MM; COLOR: ASSORTED; DESIGNATION: BLANK; MATERIAL: FILM MATERIAL	No	4 000		
2.176	FOLDER: TYPE: SECRETERIAL, 2 SIDES OPEN; SIZE: A4; TAB POSITION: CARRY; MATERIAL: CARDBOARD	No	4 000		
2.177	FOLDER, FILE: TYPE: DOCUMENT WALLETS; SIZE: A4; MATERIAL: PP; STATIONERY	No	4 000		
2.178	INK, STAMP PAD: TYPE: RUBBER; COLOR: BLACK; CONTAINER: BOX	No	200		
	TAG, KEY: SIZE: WD 22 X LG 48 MM; INSCRIPTION: BLANK; INSCRIPTION COLOR: VARIOUS; BASIC SHAPE STYLE: RECTANGULAR; ATTACHMENT DEVICE: RING; COLOR: YELLOW; SUPPL P/N: 2800-141; REFERENCE NO: TH186- 141; MATERIAL BRS, COMPLETE WITH RING SIZE 25MM ID, SPLIT STL	No	3 000		
2.180	PAD, WRITING PAPER: TYPE: POST IT; SIZE: WD 35 X LG 51 MM MM; COLOR: ASSORTED; PAGE QUANTITY: 100; RULED: NO; MARGINE: NO MARGINE	No	2 000		
2.181	PAD, WRITING PAPER: TYPE: FLAGS, POST IT; SIZE: SQ 73 MM MM; COLOR: ASSORTED; PAGE QUANTITY: 683; RULED: NO; MARGINE: NO MARGINE	No	2 000		
2.182	BOOK, RECORD: TYPE: PSR PRE-WORK CHECKLIST; SIZE: A4; PAGE QUANTITY: 100; NUMBERED PAGES: YES; BINDING METHOD: LEFT HAND SIDE GLUE; COVER TYPE: CARDBOARD; COPY QUANTITY: NO; COVER COLOR: BUFF; WHITE PAGES; EACH PAGE TO BE NUMBERED WITH INDIVIDUAL NUMBER, SERIES: 1108 3146; SAMPLE IS AVAILABLE ON SITE	No	4 000		
2.183	WORKERS REGISTER BOOK HV (PAGES 100)	No	4 000		
2.184	PRE-WORK REGISTER HV (PAGES 100)	No	4 000		
2.185	PRE-WORK REGISTER PSR (PAGES 100)	No	4 000		
2.186	MANUAL PERMIT BOOK (HV) WITH CARBON COPY (PAGES 100)	No	200		
2.187	MANUAL PERMIT TO WORKBOOK (PSR) WITH CARBON COPY (PAGES 100)	No	200		
2.188	MANUAL LOG WRITING BOOK WITH CARBON COPY (PAGES 100)	No	400		
2.189	EOD OPERATING INSTRUCTIONS BOOK WITH CARBON COPY (PAGES 100)	No	400		
2.190	KEY REGISTER BOOK (PAGES 100)	No	600		
2.191	FUEL OIL REGISTER BOOK (PAGES 100)	No	400		
2.192	FUEL OIL ESCORT REGISTER BOOK (PAGES 100)	No	2 000		
2.193	CALL OUT REGISTER BOOK (PAGES 100)	No	400		
2.194	BOOK, RECORD: TYPE: PSR WORKERS REGISTER; SIZE: A4; PAGE QUANTITY: 100; NUMBERED PAGES: YES; BINDING METHOD: LEFT HAND SIDE GLUE; COVER TYPE: CARDBOARD; COPY QUANTITY: NO; COVER COLOR: BUFF; WHITE PAGES; EACH PAGE TO BE NUMBERED WITH INDIVIDUAL NUMBER, SERIES: 1108 3146; SAMPLE IS AVAILABLE ON SITE	No	4 000		
2.195	BOOK, RECORD: TYPE: WP RISK ASSESSMENT FORM; SIZE: A3; PAGE QUANTITY: 100; NUMBERED PAGES: YES; BINDING METHOD: LEFT HAND SIDE GLUE; COVER TYPE: CARDBOARD; COPY QUANTITY: 0; COVER COLOR: BUFF; EACH PAGE TO BE NUMBERED WITH INDIVIDUAL NUMBER, WITH PAGES PRINTED ON BOTH SIDES; SERIES: 1108 3146; SAMPLE IS AVAILABLE ON SITE	No	4 000		
2.196	BOOK, DUPLICATE: TYPE: PSR LIMITED ACCESS REGISTER; COMMERCIAL SIZE: A4; DUPLICATIONS: 2; PAGE QUANTITY: 202; PAGE COLORS: WHITE/YELLOW; COVER COLOR: BUFF; COVER MATERIAL: CARDBOARD; 100 PAGES IN DUPLICATE: ORIGINAL PAGE IN WHITE AND COPY IN YELLOW; EACH PAGE TO BE NUMBERED WITH INDIVIDUAL NUMBER, SERIES: 1108 3146; SAMPLE IS AVAILABLE ON SITE	No	3 000		
2.197	BOOK, DUPLICATE: TYPE: PSR SANCTION FOR TEST FORM; COMMERCIAL SIZE: A4; DUPLICATIONS: 2; PAGE QUANTITY: 102; PAGE COLORS: WHITE/YELLOW; COVER COLOR: BUFF; COVER MATERIAL: CARDBOARD; 50 PAGES IN DUPLICATE; ORIGINAL IN WHITE AND COPY IN YELLOW; EACH PAGE TO BE NUMBERED WITH INDIVIDUAL NUMBER, SERIES: 1108 3146; SAMPLE IS AVAILABLE ON SITE	No	4 000		
2.198	BOOK, DUPLICATE: TYPE: PSR PERMIT TO WORK; COMMERCIAL SIZE: A4; DUPLICATIONS: 2; PAGE QUANTITY: 100; PAGE COLORS: WHITE/PINK; COVER COLOR: BUFF; COVER MATERIAL: CARDBOARD; 50 PAGES IN DUPLICATE; ORIGINAL PAGE IN WHITE AND COPY IN PINK PRINTED BOTH SIDES; EACH PAGE TO BE NUMBERED WITH INDIVIDUAL NUMBER, SERIES: 1108 3146; SAMPLE IS AVAILABLE ON SITE	No	4 000		
2.199	FOLDER: TYPE: PVC; SIZE: A4; TAB POSITION: CARRY; COLOR: ASSORTED; MATERIAL: PLASTIC; FLAP CLOSSES SECURELY WITH STUD; CARRY PLASTIC ENVELOPE; 130 MICRON	No	1 500		
2.200	BOOK, DUPLICATE: TYPE: CONTINGENCY GOODS ISSUE; COMMERCIAL SIZE: A4; DUPLICATIONS: 3; PAGE QUANTITY: 50; PAGE COLORS: WHITE/GREEN/YELLOW; COVER COLOR: GREEN; COVER MATERIAL: CARDBOARD/FLAP; SPECIFICATION: COMMERCIAL QUALITY; UNIQUE IDENTIFIER: 240-58971982 REV 1; LANDSCAPE; SELF CARBON; 1ST PAGE WHITE; 2ND PAGE GREEN; 3RD PAGE YELLOW; 1ST AND 2ND PAGE PERFORATED; TO BE PRINTED IN BLACK; SEQUENTIALLY NUMBERED AND RECORD TO BE KEPT BY SUPPLIER; NOTE - CORRECTNESS OF DOCUMENT TO BE CONFIRMED WITH USER PRIOR TO PRINTING; PAGES WITH A NEW ESKOM LOGO 2002	No	4 000		
2.201	RULER: SIZE: 30 CM; MATERIAL: PLASTIC	No	3 000		
2.202	PEN, BALL POINT: TYPE: PILOT V; TIP SIZE: 0.7 MM; INK COLOR: BLACK	No	2 000		
2.203	BOOK: TYPE: HARDCOVER BOOKS; TITLE: BLACK EXCERCISE HARD COVER; SIZE: A5; COVER TYPE: BLACK; PAGE QUANTITY: 128	No	3 000		
2.204	PAPER, BOND: SIZE: A4; COLOR: WHITE; USAGE FORM: SHEET; NOMINAL BASIS WEIGHT: 80 G/M2; PACKAGE TYPE: REAM; PACKAGE QUANTITY: 500 PAGES; SUPPL P/N: SATYA4WHBX; MODEL NO: 80 GSM; 210 MM WD X 297 MM LG	No	50 000		
2.205	BOOK, RECORD: TYPE: SHORTHAND NOTE, STENO PAD; SIZE: 203 X 127 MM; BINDING METHOD: TOP SPIRAL; REFERENCE NO: JD125; S1; RA200; JD145; WITHOUT CENTRE LINE AND MARGIN	No	1 500		
2.206	CLEANER: TYPE: WHITE BOARD PARROT; FORM: LIQUID; CONTAINER: 250 ML	No	1 500		
2.207	REMOVER, STAPLE: TYPE: BANTEX	No	3 000		
Total Item 2 (Office Stationery) Carried to Final Summary					
FINAL SUMMARY					
ITEM 1	PRELIMINARIES AND GENERAL				
ITEM 2	OFFICE STATIONERY				
Final Summary Total (Excl VAT)					